Sample METER reading record for ELECTRICITY

How much used each day or week. Read your electricity meter at ideally <mark>about the same time of the day.</mark>
The number of days between readings doesn't matter but try to stick to approx SAME TIME OF DAY.

Day	Date	Time yr choice	Meter readings									Units used since last reading, divided by number of days = average daily use	Notes – eg why much higher or lower than usual.
Tue	15 Dec	8am				1	8	6	2	5			
Thur	17 Dec	8am				1	8	6	4	7	18647-18625 = 22Units 22÷2 days = 11U/day	
Sun	20 Dec	8am				1	8	6	7	4	18674 -18647 = 27U 27÷3 days = 9U/day	
Sat	26 Dec	8am				1	8	7	5	8	18758 – 18674 = 84U 84÷6 days = 14U/day	*Lots of Christmas baking!*

SAMPLE ONLY

ELECTRICITY METER reading record

Record your electricity meter reading at about the same time of the day. Subtract the previous reading from the new reading. Then divide the answer by the number of days between readings. (Number of days between readings doesn't matter.) Presto! You will now have the average Units/day for this period. ***See SAMPLE first!***

Day of week	Date	Time	Meter readings										Units used since last reading **divided by the number of days since that reading** = average daily use: Units ÷ days	Notes – eg why much higher or lower than usual.

Water METER reading record

Read and record your electricity meter at about the same time of the day. From your 2nd reading, take away the last reading from the new reading. Divide the answer by the number of days between readings. You will now have the **average Litres per day** for this period.

Numbers on black background are kiloLitres (1 kL = 1000Litres). Numbers on red background are Litres.

Day of week	Date	Time	Meter readings									Litres used since last reading **divided by the number of days since that reading** = average daily use: Litres ÷ days	Notes – eg why much higher or lower than usual.

Figure 1 Numbers on black are full cubic metres, red are decimal places

GAS METER reading record.

NOTE: Gas meters measure gas in m³ (**CUBIC METRES) but our bills are in Units, equivalent energy to Units of electricity.** To work out how many Units are being used each day:

1. Read your meter at about the same time of day.

Note this can be as little or often as you wish, to get this important feedback!

2. **Multiply the cubic meters by 10.75** to convert to Units
3. Divide by number of days to see average daily Units used.

Day	Date	Time	Meter readings								Cubic metres used since last reading x 10.75. *Divide by no. of days since last reading to get ave daily use.*	Notes – eg why much higher or lower than usual.